Y BONT FAEN PRIMARY SCHOOL



GOVERNORS' ANNUAL REPORT TO PARENTS 2019-20

CONTACT DETAILS

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Message from the Chair of Governors

Dear Parents,

I would like to take this opportunity to present Y Bont Faen Primary School's Annual Report to Parents for the academic year 2019 - 20. The purpose of the Report is to offer a review of the work of the school and governors over the past academic year and provide an insight into future plans.

I will begin by thanking on behalf of the governors the sterling efforts of the headteacher and all the staff in keeping things going and providing when possible, face to face and online education for the children. Often changes have had to be made because of decisions at government and Local Authority level and these have often been made at the eleventh hour. Throughout the COVID-19 period the staff have looked after the children of frontline workers whilst providing distance learning for others. They have dealt with what has been unprecedented challenges in recent times for the country and consequently the education system. I would also like to thank the parents and children for the way they have adapted to all these changes.

In the summer term we welcomed Mrs Harriet Maidment to the team as our new deputy headteacher. She started when the school was operating out of the Hub based at Llansannor. In July we saw the retirement of Mrs Jen Cross the school clerk who had been one of the longest serving members of staff.

We also saw the retirement of several governors who had given freely of their time and skills over many years, and we are incredibly grateful to Rhian Floyd and Fiona John for their support and commitment. Following parent elections and co options new governors including David Baker, Flora Phillips and Sian Roberts joined the governing body during the year. The full list of current governors can be seen below in the report.

With regard to National Tests results we are not able to have comparative data to share with you this time due to the disrupted year that was experienced. I am however, pleased to report that the school staff were pleased with the progress made by our pupils during the year and confident that all children were on course to achieve their targets.

The school collaborates closely with the Challenge Adviser from the Central South Consortium who visits the school regularly to scrutinise work, verify data, and review end of phase/key stage outcomes. He also observes and reports on the teaching and standards in general.

The governors would like to thank the PTA for their sterling work in raising funds and supporting the school generally. Last year saw the PTA contribute a substantial amount of money which enabled the school to purchase extra resources. This can be seen in the report from Karen Frost the PTA treasurer.

We were also pleased to see the links forged with the local Rotary Group with Rotakids, the Fire Service and with the local police. We have been extremely fortunate, when we were able, to have excellent community links with people visiting the school and pupils taking part in different activities in the community including Rockin melodies community singing. We are incredibly grateful to all the individuals who give of their time freely to support our pupils.

It is also pleasing to report that a defibrillator is available for community use and that the staff have been trained in its use.

Unfortunately, during the year yet more structural problems with the building had to be tackled in the Nursery area and also damage resulting from flooding when a leak in the roof over year 2 caused damage to ceilings and ruined resources. Once again thankfully Mrs Adams and her team of helpers managed to salvage quite a lot of equipment. If it wasn't for their prompt and effective action during the holiday period, we doubt if the school would have re-opened for the start of the new term. For this we are immensely grateful.

With so much going on in the background with the Covid-19 epidemic and proposals to reorganise primary provision in Cowbridge by the Local Authority, there are a few uncertainties to consider. We look forward however, to working together to ensure a positive and successful 2020/21 academic year.

Best wishes,

Terry L Williams MBE Chair of Governors / Cadeirydd y Llywodraethwyr

GOVERNING BODY

The governors would like to begin this report by thanking the staff of the school (teaching and non-teaching) for all their hard work on behalf of the pupils of Y Bont Faen Primary School. We would also like to congratulate everyone on another successful and busy year for the school.

This report covers the 2019-20 academic year and has been completed in accordance with the Welsh Office Circular 15/01, the School Governors' Annual Report Regulations 2011 and Concise Guidance Regulations about reporting school and pupil information 2011. Revised – September 2017

The Governing Body is committed to supporting the school in continuing to provide the best possible education for all its pupils. This is encapsulated in the motto "inspire to learn – inspire for life".

- The Governing Body and the Head Teacher share responsibility for the strategic management of the school, acting within the framework set by national legislation and by policies of the Local Authority.
- While the Local Authority is the employer of staff, the Governing Body and Head Teacher have separate and particular responsibilities for the selection and management of staff.
- The internal management of the school is the responsibility of the Head Teacher.
- The full Governing Body meets at least twice a term. In addition, sub-committees meet regularly to discuss specific issues including finance, curriculum, and resources. They report to the full Governing Body for formal ratification of proposals.
- Copies of agendas and minutes of meetings are available for inspection at the school.

MEMBERSHIP OF THE Y BONT FAEN GOVERNING BODY 2019-2020		
Mr Terry Williams - LEA Governor	Mrs Julia Adams- Headteacher	
Mrs Rowena Harbour- Community Governor	Mrs Carolyn Lyons - Community Governor	
Mrs Heather Weddell - Community Governor	Mrs Sian Roberts - LEA Governor	
Mrs Lorry Davies - Parent Governor	Mr Geoff Cox- LEA Governor	
Mr Jan Owens - Parent Governor	Mrs Gayna Morris - LEA Governor	
Mr David Baker - Parent Governor	Mrs. Harriet Maidment - Staff (teaching) Governor	
Mrs Flora Phillips - Parent Governor	Mrs Rebecca Millard - Staff (teaching) Governor	
Mrs Frances Blomeley – Community Governor	Mrs Eileen Miller – Staff (non-teaching Governor)	
CHAIR O	OF GOVERNORS	
Mr Terry Williams		
VICE CHAII	R OF GOVERNORS	
Mrs Jan Owens		
CLERK T	TO GOVERNORS	
Mrs Joanne Western		

	Committees	Responsiblities
R	Resources	Finance, Premises, Health & Safety and
		Information Technology
С	Curriculum & Learning Support	Policies and Data
HT	HT Performance Management	HT Performance Management Reviews
HTA	Teachers PM Appeals Panel	Teachers PM Appeals Panel
CSG	Complaints & Staff Grievances	Complaints & Staff Grievances
Р	Personnel	Appointment of HT and DHT
SD	Staff Disciplinary and Dismissal	Staff Disciplinary and Dismissal
DA	Disciplinary and Dismissal Appeals	Disciplinary and Dismissal Appeals
PD	Pupil Disciplinary and Exclusions	Pupil Disciplinary and Exclusions

Full governing body meetings are held twice each term along with sub-committee meetings as required for curriculum and resources which report to the main body.

For the academic year 2020-21 the full governing body meetings are scheduled for the following dates:

- 23rd. November 2020
- 28th January 2021
- 25th March 2021
- 13th May 2021
- 1st July 2021
- 7th Oct 2021

New and improved communications.

The school has a website and an App called **SCHOOP** which is available to download free as a means of communication with school.

Governing Body Expenses and statements:

No individual expenses were claimed by any governor.

No meetings with parents under section 94 of the School Standards Organisation (Wales) Act 2013 were held during the academic year 2019-20

Governors of Y Bont Faen Primary School Sector and term of office as at Nov 2020

Title	Initial	Surname	Sector	Start	End
Mrs	Julia	Adams	Headteacher	01/01/13	
Mr	David	Baker	Parent	27/09/18	27/09/22
Cllr Ms	Frances	Blomeley	Community	07/10/20	07/10/24
Cllr Mr	Geoff	Cox	LA	03/11/14	15/10/22
Mrs	Lorry	Davies	Parent	18/09/17	18/09/21
Mrs	Rowena	Harbour	Community	04/10/18	04/10/22
Mrs	Carolyn	Lyons	Community	01/09/13	05/10/21
Mrs	Harriet	Maidment	Staff	01/04/20	01/04/24
Mr	Neil	Millard	Parent	06/10/20	06/10/24
Mrs	Rebecca	Millard	Staff	24/01/20	24/01/24
Mrs	Eileen	Miller	Staff	24/01/20	24/01/24
Mrs	Gayna	Morris	LA	20/03/17	20/03/21
Mrs	Jan	Owens	Parent	12/09/13	12/09/21
Reverend	Heather	Weddell	Community	02/07/15	02/07/23
Mrs	Joanne	Western	Clerk	01/12/15	
Mr	Terry	Williams	LA	18/03/13	20/03/21

STAFFING 2019-20

Head Teacher Mrs J. Adams

Senior Leadership Team Mr G. Jones

Mrs M. Hayman Mrs R. Millard Mrs H. Maidment

Full time Year 6 Mrs R Millard

Full time Year 5 Mrs S. Davies

Full time Year 4 Miss J. Jones

Full time Year 3 Mr G. Jones

Full time Year 2 Miss L-J. Tebbey

Full time Year 1 Mrs H. Carr

Full time Reception Mrs M. Hayman

Mrs C. Rees

Full time Nursery Mrs S. Cotterell

PPA Cover Mrs. C. Rees

Mrs N. Jones

ALNCo Mrs E. Miller

Learning Support Assistants Mrs L. Bolton

Mrs S. Cotterell Mrs K. Heald Mrs B. Hollings Miss E. Rees Mrs M. Thomas Mrs A. Watt

School Secretary Mrs J. Cross

Key Holder Mr M. Thomas

Cleaners Mr K. Morgan

Lunchtime Supervisors Mrs M. Thomas

Mrs A. Watt Mrs C. Roderick Miss L. Parsons

Breakfast Club Mrs V. Williams

Mrs B. Hollings Mrs N. Herman Miss L. Parsons Mrs L. Thomas

Staff Curriculum Responsibilities 2019/20

Mrs. H Maidment	Assessment Co-ordinator, Curriculum Lead, Attendance Co-ordinator
Mrs. M. Hayman	Foundation Phase Leader, Literacy Co-ordinator, Design Technology Co-ordinator
Mr. G. Jones	Key Stage 2 Leader, Science Co-ordinator, I.T. Co-ordinator
Mrs. S. Davies	Mathematics Co-ordinator
Miss N Jones	Religious Education Co-ordinator
Miss C. Lewis	Welsh Co-ordinator
Miss K. Williams	Art and History co-ordinator

Pupil numbers

The school has capacity for 30 pupils in each class from Nursery to Year 6. For the academic year 2019-20, class sizes were as follows:

Nursery	37(a.m.) 7 (p.m.)	
Reception	40	
Year 1	29	
Year 2	30	
Year 3	29	
Year 4	30	
Year 5	30	
Year 6	30	

Wellbeing.

Attendance.

Due to Covid-19 and Lockdown, the recording of attendance figures has been temporarily suspended.

Healthy eating.

The development of healthy lifestyles is a high priority for our school. Y Bont Faen promotes healthy eating. A fruit snack is provided for Foundation Phase nursery children. Pupils have access to drinking water throughout the day. Healthy School Council promotes healthy eating.

Safeguarding.

The safeguarding and wellbeing of pupils is of paramount importance to us. The school has a comprehensive Safeguarding Policy and all staff receive training in Child Protection and Critical Incidents Management.

The children take part in a range of activities to ensure that they feel safe, and staff and governors receive annual Child Protection training. We have a comprehensive PSHE curriculum addressed

through class sessions, assemblies and circle times. In surveys children report that they feel happy and safe at y Bont Faen Primary. The school has robust safeguarding and child protection procedures including safe recruitment. The designated Safeguarding Officer is Mrs Julia Adams and the deputy officers are Mrs Mel Hayman, Miss Jackie Jones and Mrs Eileen Miller and the governor is Mrs Carolyn Lyons.

The school provides wrap around care with the Breakfast Club and After-School Club. The Breakfast Club is free due to funding from the Welsh Government; however After-School Club is independent and sessions are charged for.

Toilets

All toilets have been refurbished to a high standard. The school provides sufficient toilets for the number of pupils on roll. These toilets are cleaned on a daily basis.

Term Dates for 2020-21

Term	Half Term Term Starts		Half Term		
Term	Term Starts	Starts	Ends	Term Ends	
Autumn	Tuesday 1	Monday 26 October	Friday 30 October	Friday 18	
2020	September 2020	2020	2020	December 2020	
Spring	Monday 4 January	Monday 15	Friday 19 February	Friday 26 March	
2021	2021	February 2021	2021	2021	
Summer	Monday 12	Monday 31	Friday 4 June 2021	Tuesday 20 July	
2021	April 2021	May 2021		2021	

Tuesday 1 September 2020, Monday 19 July 2021 and Tuesday 20 July 2021 will be designated Inset Days for the academic year 2020-2021.

Targets

- Governors have worked with the Headteacher to set targets for the forthcoming three years. The process of agreeing targets is based on the following principles: -
- Targets should be challenging, realistic and manageable.
- They should be school specific, reflecting an informed evaluation of each year group of children.
- In order to be meaningful, some targets should be considered over a time span of more than one year;
- Class teachers have a crucial role to play in the setting of targets and are fully involved in the process.

In line with these principles, teachers use the wide range of information they have about each child in their class to set an individual target level in national curriculum tasks and tests. This is a whole-school initiative and teachers work hard to ensure that each individual target is challenging, but realistic. These individual targets are collated to form aggregate targets for each year group. The targets were set in the Autumn Term 2018, and subsequently agreed by the Consortium. These targets are reviewed and agreed annually.

Welsh.

English is the main language of the school; however, Welsh is taught throughout the school and the language is used naturally and included on signs and documents. The school takes a full and active part in Welsh cultural events and has good working relations with our neighbouring Welsh medium school.

SCHOOL IMPROVEMENT PRIORITIES for 2020-21

Each academic year, the Head Teacher and her staff produce a School Improvement Plan. This important document represents the vision for improvement in the form of targets and actions and ensures a commitment to raise achievement in all areas of school life.

Priority 1

Improve outcomes for boys' and girls' literacy at the higher levels throughout the Foundation Phase and KS2.

Priority 2

Raise awareness of Donaldson Curriculum and implement Digital Competency.

Priority 3

Ensure that all teachers use appropriate assessment strategies and provide pupils with useful written feedback on how to improve their learning.

Priority 4

Raise expectations and provide learning experiences that challenge all pupils at an appropriate level.

Priority 5

Ensure that senior leaders carry out their strategic roles fully and tackle under-performance robustly.

Priority 6

To continue to introduce, plan for and implement Foundation Phase and KS2 areas of learning and Programmes of Study for language and maths.

Additional Learning Needs

The school employs an Additional Learning Needs Co-ordinator and an ALN LSA. Responsibilities include co-ordinating provision for Additional Learning Needs (ALN).

The named Governor for Additional Learning Needs is Carolyn Lyons. She has met with the ALNCo regularly throughout the year. A report to Governors regarding details of Additional Learning Needs provision is delivered to Governors at least once every term.

A copy of the school's ALN policy can be seen on request to the Head Teacher and is accessible through the school website. The objectives of the policy are to provide equal access to the curriculum for all children.

There are currently 16 children (out of 262, 6.1%) on the Additional Learning Needs register. Of these, 9 children are identified as School Action and 7 as School Action+. Five children received Free School Meals (FSM).

SCHOOL PERFORMANCE DATA

We are unable to include end of academic year data due to the knock-on effect of Covid-19 and the fact that schools were only open to children of key workers for long periods of time. However, the school was pleased with the progress being made by pupils up to the closures and internal assessments show that the pupils were on track to meet all of their targets

SCHOOL PROSPECTUS

A school prospectus in line with Welsh Government guidelines has been published and is updated annually. This can be found on the school website: www.ybontfaen.school

SPORTS AND EXTRA-CURRICULAR ACTIVITIES

During the year a range of clubs and other extra-curricular activities were offered to pupils across the school. Clubs at the school include:

Monday

Netball, Mini Melodies and Young Reporters

Tuesday

Multi-Sports, and Rockin' Melodies.

Thursday

Urdd and Textiles Clubs.

Friday

Climbing/Dance and Code Clubs.

Calendar events throughout the year

September 2019

Inset Day – Self-evaluation – Readiness tool. Forest School started to run some sessions.

October 2019

Macmillan Coffee Morning – musical celebration with Years 1 and 2. Head Teachers' Conference SIG17 Working Party. Workplace Assessment.

November 2019

Cross Country event.
Sharing Day.
Cowbridge Museum links
Kiva.
Swimming – Years 4 and 5.
Harvest Celebration.
MAT Maths.
Inset Day – Pivotal Training.

December 2019

Foundation Phase and KS2 Christmas concerts.
Cymraeg Campus links established with Ysgol Iolo Morganwg.
Toy workshop provided by David Breen.
Mini Melodies performed throughout town.
Carol Service.

January 2020

P.C. Nick – Drug Awareness training.
Mindgrowth activities sent to parents.
Epilepsy training.
Toys workshop provided by David Breen.
Mini and Rockin' Melodies performed.
Action Research carried out by staff.

February 2020

STEM Club run by sixth-formers. St. David's Day. Library visit – Suzanne Carde. Quiz – Dwlu Darllen. Mixed Urdd football matches.

March 2020

UWIC meeting.
Language Development Club at Comprehensive School.
R.E. Co-ordinator worked on scheme of works with Rev. Heather Weddell.
Behaviour Team involvement.
Digital Leaders visit Comprehensive School.

April to July 2020

Events cancelled due to Lockdown.

Donations and fundraising

From YBF PTA Annual Report & Accounts for Year Ending 31/07/2020:

Activities this year

Total funds donated to the school during the year were £6,603 (2018/19: £4,393).

Our main purchase during the year was IT equipment (£5423). PTA funding was secured in 2018/19 to purchase 12 new iPads and an interactive whiteboard with trolley and stand for roll out during the 2019/20 academic year. This investment was requested by school to increase the opportunities for all children in the school to participate in online learning and further the development of their digital skills in accordance with the Digital Competence Framework and facilitate access to online numeracy testing.

Other funds went towards the purchase of a selection of mindfulness books to support the emotional wellbeing of children and 16 each of Oxford School Dictionaries and Thesaurus were purchased for the Juniors shared use.

In addition to parental donations, funds were raised through the annual Spooky Disco (£403), the Christmas Market Bath Trip (£340), Christmas Card Sales (£335), Christmas Fayre (£1050) and Christmas Hampers (£473).

The sudden closure of schools due to Covid 19 in March 2020 meant planned Easter and Summer Term fundraising activities were unable to take place which led to significantly reduced fundraising for 2019/20. Some planned activities that PTA would normally contribute to, such as the trip to Hay Festival, were unable to take place and a series of Mindfulness sessions to address children's wellbeing planned for March 2020 were also postponed.

Going forward, fundraising activities for 2020/21 will remain a challenge. We will continuously review our options in line with school policies and government guidelines but social distancing restrictions will mean most of our traditional activities will not be viable.

During 2020 The PTA registered as a charity with Amazon Smile and has continued to operate its 100 Club, both of which continued to generate a small amount of funds even while school remained closed. We would like to encourage more parents to consider these as ways of supporting us throughout the 2020/21 academic year.

We would also like to express our gratitude for the continuing support from the local estate agency, HRT. During the course of the year they provided prizes to the winners of the annual HRT Christmas Card design competition and were standing by ready to sponsor a range of Easter and summer events.

Most importantly we must thank all the parents who have helped deliver events, donated baked and shopped! Without your support we couldn't achieve our objectives of raising funds for the benefit of all our children. We also must thank the parents and extended family members who have throughout the year stepped up to the challenge and helped with fundraising, including those who have shared their skills and time to help paint and undertake essential grounds maintenance at school as part of the independent maintenance group. Your hard work is much appreciated.

Details of forthcoming meetings and events can be found on the two PTA notice boards in the school grounds. Copies of the latest minutes, annual report, donation forms and 100 club forms can be found in the PTA section of the school website and PTA committee members can be contacted using the Facebook page YBF PTA Cowbridge or email address ybontfaenpta@gmail.com.

Goals for 2020/21

Following consultation with teaching staff over the summer months, the primary goals for this academic year have been agreed in advance and will primarily focus on wellbeing. As a result, the committee have committed to the following spending plan of over £4000:

- Provision of a Mindfulness course to Years 5 and 6 with techniques learned to be rolled out across school as appropriate (£1080.00).
- Upgrade the whiteboard / projector facilities for year 5 (£900.00).
- Financial support to enable the purchase of a range of oxford reading scheme books for guided reading (£1000.00).
- Financial support to enable purchase of a steam cleaner (£450.00).
- Financial support for a running track incentive scheme to encourage children to take part in regular voluntary outdoor exercise (£200.00).
- Annual contribution to year 6 leavers event (£300.00).
- Annual contribution for individual classroom purchases (£400.00).

The review of playground equipment and outdoor learning spaces with the intention of purchasing an outdoor classroom to enhance flexibility of teaching space and Forest School Provision is also a

primary goal for 2020/21. This would be a significant investment and consultation with staff, students and parents will be required before any purchases can be made.

As already outlined, traditional fundraising activities may be difficult to deliver whilst maintaining social distancing requirements and the ability to achieve some of the goals set out above may also be affected by local Covid-19 restrictions or funding.

To be able to achieve success for the school we need to continue to build on the support the parents gave to us during the last academic year. This will remain an underlying goal for the ongoing success of the Y Bont Faen Parent Teacher Association.

Karen Frost PTA Treasurer

Race Equality

The school recognises that our society is made up of people from many different racial, cultural, religious and linguistic backgrounds. It is important that all pupils are fully prepared to live in such a diverse society, so the school is committed to working towards race equality, promoting positive approaches to difference and fostering respect for people of all cultural backgrounds. The school values and encourages involvement of people from all sections of the local community. The school is opposed to all forms of racial prejudice and discrimination. Language or behaviour which is racist or potentially damaging to any ethnic or racial group will not be tolerated and will be challenged. All incidents are logged and reported to the Local Authority and Governing Body.

Complaints

No official complaints were received by the Governing Body during the academic year 2019-20.

The governors sincerely hope that any concerns or problems can be addressed by discussion with the headteacher and staff prior to becoming an issue for the attention of the Governing Body and the Local Authority. The first point of contact in the event of a concern is always, out of courtesy, the headteacher. If, however, there are issues which cannot be resolved then a copy of the school's procedures on complaints is available at the school or on the school website.

Community

We are aware of the tremendous support that the school receives from the local community and we extend a big thank you to all the volunteers, organisations and businesses who so generously back the school and its activities. We would like to thank Herbert R. Thomas for their sponsorship again this year and also Tesco for their support.

REVENUE BUDGET OUTTURN STATEMENT 2018/2019

Please find below a copy of the school's revenue outturn statement in accordance with the School Standard and Framework Act 1988. It is a requirement that this information be presented to parents in the Governing Body's Annual Report to parents or at an AGM.

The governors continue to review and update school policies and the prospectus to reflect the current situation and most recent developments. A new website was launched in Autumn 2018 and copies of policies and the school prospectus are available to download. If required hard copies can be provided on request.

Vale of Glamorgan Council School Outturn Report 2019/20 Revenue Summary

Cost Centre:101300	Description:Y Bont Faen Primary	Period	Budget
		Name:2019/	Name:VOG
		P12	19/20 RE

	Level3	Annual Budget	Total Actual
CUSTOMER RECEIPTS	CHARGE FOR SERVICE	0.00	-16,993.20
	DONATIONS	0.00	-8,899.33
	RENTAL INCOME	-3,410.00	-3,515.00
	SALE OF PRODUCTS	0.00	-46,971.40
	SECONDMENT INCOME	-29,711.00	-29,819.01
		-33,121.00	-106,197.94
EMPLOYEES	GRANT EMPLOYEES	112,057.00	112,735.71
	INDIRECT EMPLOYEES EXPS	0.00	0.00
	NON TEACHING EMPLOYEES	156,361.00	161,359.22
	OTHER DIRECT EMPLOYEES	0.00	51.92
	SEG WEG EIG EMPLOYEES	0.00	0.00
	TEACHING EMPLOYEES	558,934.00	555,066.53
		827,352.00	829,213.38
GOVERNMENT GRANT	OTHER GOVERNMENT GRANTS	0.00	-6,050.00
	WG GRANTS	-87,743.00	-101,110.62
		-87,743.00	-107,160.62
INTERNAL RECHARGES EXPEND	INTERNAL RECHARGES EXPEND	65,014.00	112,463.84
		65,014.00	112,463.84
INTERNAL RECHARGES INCOME	INTERNAL RECHARGES INCOME	-13,358.00	-14,413.96
		-13,358.00	-14,413.96
INTRA DEPARTMENTAL RECHARGE	SEG WEG EIG INCOME	0.00	0.00
		0.00	0.00
OTHER GRANTS	INCOME FROM OTHER LAS/HAS	0.00	0.00
		0.00	0.00
PREMISES	CLEANING AND DOMESTIC SUPPLIES	4,500.00	3,081.58
	ENERGY	12,000.00	9,523.28
	GROUNDS MAINTENANCE	3,000.00	2,435.30
	RATES	13,107.00	13,107.00
	REPAIRS & MAINT OF BUILDING	11,100.00	5,576.85
	WATER SERVICES	1,300.00	1,320.85
		45,007.00	35,044.86
SUPPLIES AND SERVICES	CATERING	0.00	0.00
	COMMS AND COMPUTING	5,375.00	1,980.42
	EQUIP, FURNITURE & MATERIALS	22,124.00	30,172.17
	EXPENSES	0.00	0.00
	GRANTS & SUBSCRIPTIONS	0.00	-325.64

	MISC EXPENSES	7,106.00	0.00
	PRINTING STATIONERY & OFFICE EXPS	8,000.00	8,938.37
	SEG WEG EIG SUPPLIES AND SERVICES	0.00	0.00
	SERVICES	4,305.00	5,005.54
		46,910.00	45,770.86
TRANSPORT	CAR ALLOWANCES	0.00	0.00
	TRANSPORT INSURANCE	0.00	0.00
		0.00	0.00
		850,061.00	794,720.42