



**In attendance:** Sarah King (SK), Sam Tanguay (ST), Julia Adams (JA) Angharad Bannner (AB) Eileen Miller (EM), Felicity Quance (FQ) Julia Adams (JA), Rhian Floyd (RF), Lysa Doe (LD), Jane Jones (JJ), Sophie Riddell (SR) Stephanie Hobrow (SH), Chrissie Nichols (CN), Jane Chesterman (JC), Joanne Watkins (JW), Mel Hayman (MH)

**Apologies:** Karen Frost, Steph Dillon, Victoria McCarthy, Rish Mitten

**DATE /TIME: 08.00 PM 19 October via Zoom**

<b>Matters discussed</b>	<b>Action</b>
1. Welcome to the PTA mtg was given by Sarah King (SK) who thanked parents for attending and apologies were noted then meeting was handed over to Lysa Doe (LD) to facilitate.	
Minutes of the AGM Of 02/10/2020 were briefly summarised by Sam Tanguay (ST) and accepted as an accurate record.	
LD asked if it was possible to get admin rights to school website after ST apologised that minutes had not been sent out and explained the current arrangement is to post on school website so parents can access if they wish. Chrissie Nichols (CN) suggested a mail shot to cover GDPR ST to explore best way to disseminate minutes and agendas with school and parents.	ST
<b>Outstanding actions:</b>	
1.0 ST confirmed that a WhatsApp group has been set up with class reps for each class and is now in use to pass on information about meetings etc. The only classes not covered are Nursery and Year 2. Sophie Riddell (SR) agreed to cover year 2 and CN agreed to ask around nursery parents.	ST to add SR to group
2.0 HRT sponsorship - ST confirmed a meeting has taken place with HRT and subject to written confirmation a sponsorship deal of £1000.00 has been agreed. In return PTA have undertaken to carry out regular updates via Facebook. Tweets and in newsletters highlighting their involvement.	ST to send written proposal to HRT and follow up actions
3.0 - PTA welcome guide - ST advised a document outlining the what, who and where of the PTA has been drafted and sent to school for circulation to ensure all members have a good understanding of how the PTA works.	ST to follow up circulation
Treasurers update - SK read out the current financial situation to date (see October Financial Report ) and summarised that we have approximately £5k in funds but have allocated £4300 to cover items such as the new whiteboard, mindfulness course and new guided reading books.	



Items of Business	
1.0 Jane Chesterman of Vale wills outlined a proposal that would encourage families to manage their affairs whilst raising funds for school. She will provide to school an offer code that parents can use when arranging a will through her company. In return for each redeemed code she will donate £10.00 or £15.00 for mirror wills. Proposal was met with enthusiasm. Details of how to advertise to be finalised with JC and Julia Adams to consult with governors before scheme commences out of courtesy.	JA to liaise with Governing Body and feedback. ST/SK to follow up with JC
2.0 Mindfulness course update - JA advised that in current lockdown no visitors were able to attend school so course will need to be postponed. ST to contact provider to see if they can offer anything remotely. CN also volunteered to check with her contacts for an alternative provider who may be able to provide on line training. Course to be kept on hold pending lockdown review.  SK also reminded everyone of the coin collection at front of school previously discussed and agreed that under current Coved 19 restrictions to delay a call for coins.	ST / CN to look at on line alternatives
3.0 Christmas cards - FQ reported that these were in progress and should be completed, quarantined then sent to the printers by the end of the week.	
Note - due to Zoom connection being lost we lost some participants at this point.	
SK outlined the proposal to frame the original artwork. Following discussion of costs versus a digital option was decided to investigate demand by using a Face Book poll. FQ also to investigate option of having work digitised following suggestion from Sophie Riddell. (SR)	SK to organise FB poll.
4.0 Acts of Kindness smarties fundraiser. Angharad Banner outlined the proposal from last meeting. General consensus that it was viable but agreement to postpone till February half term holidays which will give time to look at other viable options instead of smarties to cover those with allergies.	
5.0 Hamper Raffle - SK advised school keen on hamper raffles based on donations from parents. ST outlined the need to obtain a Lotteries Licence (cost of approx. £40.00) and order Raffle Tickets (approx. £35.0). SR suggested a virtual raffle in each class to avoid tickets, FQ asked for details of how that would run to assess compliance. Rhian Floyd suggested we also hold a Food Bank or similar collection. SK suggested that from the class hamper donations two extra hampers are made up and donated to the foodbank.	
6. Christmas Fair - to be discussed in greater detail with school but SK outlined that school would like to organise some form of virtual Christmas Market for school Enterprise, possible with a catalogue and order forms that PTA may be able to support. To be discussed at next meeting.	

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